

केंद्रीय विद्यालय गच्छीबौली, हैदराबाद – ३२
KENDRIYA VIDYALAYA GACHIBOWLI, HYDERABAD – 32
कर्तव्यों का आवंटन सत्र २०१८

ALLOTMENT OF DUTIES FOR THE YEAR 2019-20

S. NO.	COMMITTEE	CONVENOR (MR./MRS./Ms)	MEMBERS (MR./MRS./Ms)
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3	ACADEMIC COUNCIL	PGT(Hindi)	Mrs. Vandana Manhas, PGT(English) Mr. G. Kishore, PGT(Maths) Mr. K. Ramesh, PGT(Chemistry) Mrs. Samyukta Nair, TGT(SST) Mr. P. Venkata Ramana, PGT(Comm)
4	INTERNAL EXAMS (SECONDARY)	Mrs. H Manjulatha ,PGT(Biology)	Mrs. Haseena Begum, TGT(SST) Mr. N. Bisen, TGT(Hindi)
	INTERNAL EXAMS	Mr. Mani Babu, PRT	Mrs. Pragyanmita Sahoo, PRT

	(PRIMARY)		
5	CBSE & OTHER EXTERNAL EXAMS	Mrs. C. Satapathy, PGT(CS)	Mr. Kumar Swamy TGT(Maths) Mr. B. Dastagiri PRT
6	TIME TABLE (SECONDARY)	Mr. G. Kishore, PGT(Maths)	Mr. D. Srinivasulu, PGT(Physics) Mrs. Naga Sree valli, TGT(Maths) Mr. E.S.K. Sastry, Librarian
	TIME TABLE (PRIMARY)	Mr. A. Chandrasekhar, PRT	Mrs. Seema Kulkarni, PRT Mr. Shinky Dabas, PRT
7	CCA (SECONDARY)	Mrs. Vandana Manhas, PGT(English)	Mrs. G.Vinathi TGT(English)
	CCA (PRIMARY)	Mrs. N. Deepathi ,PRT	Mrs. Maithlee Leela, PRT Mrs. B K Esther Ratna Kumari , PRT
8	SCOUT MASTERS	M. E.S. K Sastry, Librarian	Mr. Krishnaknat, TGT(English) Mr. A.Srinivasulu TGT(Maths) Mr. N. Bisen, TGT(Hindi) Mr. Shiva Kumar, TGT(AE)
9	FLOCK LEADERS		
10	GUIDE CAPTAINS	Mrs. Sonia, TGT(SKT) Unit Leader	Mrs. K. Haseena Begum, TGT(SST) Mrs. Tara Dibya Lakra, TGT(SST) Mrs. D. Vijaya Lakshmi, PRT

11	CUB MASTERS		
12	FURNITURE MAINTENANCE/REPAIR (SECONDARY)	Mr. Venkat Ramana	Mr. D. Sripada Rao,PGT(Eco) Mrs. A. Usha Rani, TGT(WET) Mr. Shiva Kumar, TGT(AE)
	FURNITURE MAINTENANCE/REPAIR (PRIMARY)	Mrs. Sushma Thakur	Mrs. Qamar Sultana PRT
13	HINDI CORRESPONDENCE	Mr. N. Bisen, TGT(Hindi)	PGT(Hindi) TGT(Hindi)
14	PUBLIC ADDRESS SYSTEM	Mrs. A. Usha Rani, TGT(WET)	Mr. Krishnakant TGT(Eng)
15	TEACHING AIDS (SECONDARY)	Mrs. Samyukta Nair TGT(S.St)	Mrs. K Haseena Begum, TGT(SST) Mrs. Tara Dibya Lakra, TGT(SST)
	TEACHING AIDS (PRIMARY)	Mrs. D Vijyalakshmi, PRT	Mr. B. Dastagiri PRT
16	VIDYALAYA WEBSITE	Mrs. Chinmayee Satapathy, PGT(CS)	Mr.M S Kumar swamy,TGT(Maths) Mrs. Varsha Dwivedi JSA Mr. Shiva Kumar, TGT(AE) Pratiti,(Computer Instructor 1) G.AbhinayPrem (Computer Instructor 2)
17	Adventure	Mrs. Sanju Kumari TGT(Maths)	Mrs. Usha Rani TGT(WE)

	(SECONDARY)		Mr. E.S.K.Sastry Librarian
	EXCURSION (PRIMARY)	Mr. Chandrasekhar	Mr. S S Mani Babu PRT Mrs. Y Padmavathi PRT
18	BEAUTIFICATION AND GARDENING (SECONDARY)	Mrs. H. Manjulatha, PGT(Bio)	Mrs. A. Usha Rani, TGT(WET) Mrs. Radha Balli, TGT(Science) Mr. Shiva Kumar, TGT(AE)
	BEAUTIFICATION AND GARDENING (PRIMARY)	Mrs. Neeraja Rani ,PRT	Mrs. Pragnamita Sahoo, PRT
19	TRANSPORT ARRANGEMENT	Mr. Sripada Rao,PGT(Eco)	Mr. E.S.K. Sastry, Librarian Mr. S.S. Mani Babu, PRT
20	VIDYALAYA ACCREDITATION	Mrs. C. Satapathy, PGT(CS)	Mr. K. Sreenivsulu, PGT(chemistry) Mr. D.Srinivasulu TGT(Physics) Mrs. Sanju Kumari, TGT(P&HE) TGT(English)
21	COMPUTER CLASS ACTIVITIES (SECONDARY)	Mrs. C. Satapathy, PGT(CS)	Mrs. Pratiti Computer Instructor Mrs. V. Nagasreevalli
	COMPUTER CLASS ACTIVITIES (PRIMARY)	Mr. A. Chandrasekhar, PRT	Mr.G.Abhinay Prem (Computer Instructor) MRs. Esther Ratna, PRT
22	UBI on line fee collection & UDISE	Mr. M S Kumar Swamy	All Class Teachers

		,TGT(Maths)	
23	MAINTENANCE AND REPAIR	Mrs. Usha Rani ,TGT(WE)	Mr. P V Ramana, PGT(Commerce) Mr. P.R.C.Reddy, TGT(Sci) Mrs.Sanju Kuamri TGT(P&HE)
24	SCIENCE CLUB	Mr. D. Srinivasulu, PGT(Physics)	Mrs. H. Manjulatha, PGT(Bio) Mr. K.Ramesh ,PGT(Chemistry) Mrs. Radha Balli, TGT(Science) Mrs. P. R. C. Reddy, TGT(Science) Mrs. N. Deepathi, PRT Mrs. Neeraja D PRT
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27	MUSIC CLUB & DRAMA CLUB	Mrs. Nandita Singh, PRT(Music)	Mrs. Vandana Manhas, PGT(Engl) Mrs. Sonia Mr. A.Chandrasekhar

28	LIBRARY CLUB	Mr. E.S.K. Sastry, Librarian	Mr. K. Sreenisulu ,PGT(Chemsitry) Mr. P.Venkata Ramana PGT(Comm) PGT(Hindi) Mrs. Vandana Manhas Mr. D. Naganna TGT(Skt) Mrs. Samyukta Nair TGT(S.st) Mrs. Neeraja PRT Mrs. M Leela PRT
29	MATHS CLUB	Mr. G. Kishore, PGT(Maths)	Mr. A. Srinivasulu, TGT(Maths) Mr. Kumar Swamy, TGT(Maths) Mrs. V. Naga Sreevalli, TGT(Maths) Mr. A. Chandrasekhar, PRT Mrs. Pragyanmita Sahoo, PRT
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33	SPORTS COMMITTEE (SECONDARY)	Mr. Sanju Kumari, TGT(P&HE)	Mr. E S K Sastry, Librarian Mr. Krishnakant P.TGT(Eng) Mr. A.Srinivasulu TGT(Maths)
	SPORTS COMMITTEE (PRIMARY)	Mrs. Maithelee Leela, PRT	Mr. Shinky Dabas PRT
34	ASSEMBLY PROGRAMME (SECONDARY)	Mrs. Vandana Manhas, PGT(English)	PGT(Hindi) Mrs. Nandita Singh PRT(Music) Mrs. G Vinathi TT(English) Mrs. Sanju Kumar TGT(P&HE) Mrs. Usha Rani TGT(WE) Yoga Teacher House Master & Associate House Master
35	PHYSICAL EDUCATION	Mrs. Sanju, TGT(P&HE)	Sports Coaches

	(SECONDARY)		
	PHYSICAL EDUCATION (PRIMARY)	Mr. B. Dastagiri PRT	Sports Coaches
36	SWACHH BHARAT	Mrs. Usha Rani TGT(WET)	Mr. Shiv Kumar TGT(Art) Mr. E.S.K.Sastry Librarian Mrs. Sanju Kumari TGT(P&HE) Mr. A Venkateswarulu HM Mrs. Y Padmavathi PRT Mr. S.S.Mani Babu PRT
37	STAFF ROOM INCHARGE (SECONDARY)	Mrs. Vandana Manhas, PGT(English)	Mrs. G. Vinathi, TGT(English)
	STAFF ROOM INCHARGE (PRIMARY)	Mrs. Esther Ratna, PRT	Mr. S. S. Mani Babu, PRT
	OFFICE ROOM	Mrs G Bhavani, UDC	Mrs. Varsha Dwivedy, LDC
	PRINCIPAL'S CHAMBER	Mr. A. Usha Rani, TGT(WET)	Mrs. G. Bhavani, UDC
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39	LIBRARY COMMITTEE	Mr. E.S.K. Sastry, Librarian	Mr. , PGT(Hindi) Mr. K. Sreenivasulu, PGT(Chemistry)

			<p>Mrs. Vandana Manhas, PGT(English)</p> <p>Mr. R. C. Reddy, TGT(Science)</p> <p>Mr. P. Girija Sankar, TGT(Yoga)</p> <p>Mr. A. Venkateswarulu, HM</p> <p>Mrs. N. Deepthi, PRT</p> <p>Mrs. Maithili Leela, PRT</p>
40	CMP FOR PRIMARY ACTIVITIES	Mr. A. Venkateswarulu, HM	<p>Mrs. Neeraja Rani, PRT</p> <p>Mrs. Y. Padmavathi, PRT</p>
41	UBI ONLINE FEE COLLECTION	Mr. M. S. KumarSwamy, TGT(Maths)	All Class Teachers
42	KV SHAALA DARPAN	Mrs. C. Satapathy, PGT(CS)	<p>Mr. D. Srinivasulu, PGT(Physics)</p> <p>Mr. P. Krishna Kant, TGT(English)</p> <p>Mr. A CHANDRA SHEKAR, PRT</p> <p>Computer Instructor</p> <p>All Class Teachers</p>
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45	FIRST AID (SECONDARY)	Mrs. H. Manjulatha, PGT(Bio)	Mr. P. R. C. Reddy, TGT(Science) Mr. S. Ravindar Reddy, TGT(P&HE) School Doctor Nurse
	FIRST AID (PRIMARY)	Mrs. N. Deepthi, PRT	Mrs. Nalini Ranjendran, PRT
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